

STAMPERS PRE-SCHOOL

Hygiene Policy (revised 28.3.16)

Statement of intent

Stampers Pre-School wants all children and their families to enjoy their time at the Pre-School and to feel and be safe in the environment provided.

Aim

To provide a hygienic and safe environment for children and other users of the Pre-School.
To educate the children of the Pre-School in good hygiene practices.

Methods

- The premises are cleaned daily by the School Caretaker, Sean McWilliams
- General cleanliness is checked each morning before the equipment is set up by the staff on entering the building.
- Children are required to wash their hands after using the toilet or being changed. Staff model this good practice. Paper towels are used for drying hands to prevent cross contamination.
- Hand washing is a routine event before children and staff have lunch or snack, and after using the toilet.
- Children are encouraged to use tissues to wipe their own nose and to dispose of the tissue in the bin. Tissues are easily accessible.
- Where a child needs assistance wiping their nose, adults assist and model correct disposal of the tissues afterwards.
- Antibacterial hand gel is provided for staff to use after helping a child to wipe their nose
- Rubbish is disposed of in bins, which are emptied outside after the session by the school caretaker.
- When dealing with bodily fluids (administering First Aid, changing a child, etc) staff wear gloves which are disposed of in the bin in nappy sacks. Any rubbish that has had contact with bodily fluids is placed in a nappy sack/plastic bag before disposal.
- Nappies or soiled underwear are placed in nappy sacks/plastic bags and placed in a child's bag to be disposed of/dealt with at home. All surfaces involved in nappy changing/dealing with soiling accident are then cleaned with soapy water (if needed) and then anti bacterial spray applied with paper towels. If the floor needs washing, a designated mop and bucket and soapy water are used, followed by spraying with antibacterial spray and dried down with paper towels. The bucket and mop are cleaned afterwards using water and anti bacterial spray.
- Staff wash hands and wipe all surfaces before preparation of food and drinks. Staff follow their Food Hygiene training good practices.
- Toys and other equipment are cleaned and replaced on a regular basis and as required - at least once a half term.
- The Hygiene Policy is an integral part of the induction of a new member of staff and is discussed with the staff by Kirsty Mclean. Hygiene is regularly discussed with children through general conversation and through planned activities.
- Soiled clothing is bagged for children to take home - we do not have the means in preschool to dispose of it as required.
 - All staff undertake a food hygiene course once every 3 years.

- The preschool is regularly inspected by the Environmental Health department at Northumberland County Council.

See also: Equipment and Resources Policy
Health and Safety Policy
Personal and Intimate Care Policy

This Policy has been adopted by the Stampers Pre-school Management Committee.

Signed
Chair of Stampers Pre-school Management Committee

Date.....